



**Fáilte
Ireland**

An tÚdarás Náisiúnta
Forbartha Turasóireachta
National Tourism
Development Authority

Employment Application Form

Fáilte Ireland



Our Values



Passion
We are passionate
about Ireland

Imagination
We constantly
reimagine a better
future

Action
We make it
happen

Collaboration
We succeed through
collaboration

Integrity
We act with
integrity at all times

Expertise
We never stop
developing and sharing
our expertise

Care
We care about
people



Employment Application Form

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Job Reference:	
Position Applied For:	
Location:	
Closing Date For Application:	

Please return your completed application form via:

LATE APPLICATIONS WILL NOT BE CONSIDERED I.E RECEIVED AFTER 3.00PM (IRELAND TIME)

- Please answer the questions fully as this will enable us to correctly assess your application.
- **Only the application form will be used for screening purposes.**
- Please type your responses – do not handwrite.

PERSONAL DETAILS

First Name:

Surname:

Address (include Eircode):

Email:

Telephone No:

We will contact you either by email or by telephone.

Please answer all the following questions:

Yes No

Are you currently employed by Fáilte Ireland?

☐☐

Are you eligible to work in the Republic of Ireland?

☐☐

If not, do you hold a valid work permit?

☐☐

Please note that eligibility to work will be verified and the successful candidate must provide proof of eligibility to work at the time of job offer.

Do you require reasonable accommodation to be made at any stage of the selection process?

☐☐

By ticking yes, you are giving consent for Fáilte Ireland to contact you to discuss the requirements and make the necessary arrangements.

Please indicate if you are proficient in the Irish Language

☐☐

This information will only be used in relation to the Official Languages (Amendment) Act 2021. If a role requiring fluency in Irish is advertised, candidates' proficiency will be tested as part of the recruitment process.

EDUCATION & TRAINING COURSES

Please list colleges/universities/professional bodies attended and qualifications obtained, together with any training/development courses attended that are relevant to your application.

College/University/Professional Bodies	Year Attended (From – To)	Qualification Title and Level

OTHER TRAINING COURSES

Please list any relevant training/development courses attended with dates.

ADDITIONAL INFORMATION

CAREER INFORMATION

Please give your reasons for making this application, relating your experience, achievements and abilities to the post for which you are applying. Make any points of particular interest, such as practical experience in specialised areas and notable achievements. (Max 250 words).

EMPLOYMENT HISTORY

Name of employer:	Nature of business:	
Job title:	Start date:	End date:
Roles and Responsibilities:		
Reason for leaving:		

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KEY COMPETENCIES – Candidate must provide evidence of the following:

**Please give one specific example of where you demonstrated strong skills in this area
(max 300 words – anything above may disqualify).**

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DECLARATION

I declare that by submitting this application form, the foregoing particulars are complete and correct to the best of my knowledge and belief, and I consent to my personal details being used to process my employment application.

Any candidate found to have knowingly given false information, or to have wilfully suppressed any material fact will be liable to disqualification, or if appointed, to dismissal.

Signature:

Date:



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Fáilte Ireland is an equal opportunities employer and is committed to fostering an inclusive workplace which values and benefits from the diversity of the workforce. We encourage you to reach out to us directly at recruitment@failteireland.ie should you require assistance or reasonable accommodation during the recruitment process.

